## Pathways Pre-Order Terms and Conditions

#### How to Pre-Order

Pre-orders may be submitted online through the pre-order form on our website <a href="www.fflcm.org/group-orders">www.fflcm.org/group-orders</a>.

Please be sure to include your complete contact information, an estimate of the number of each resource needed, and the date you will need the resources in hand.

## Quotes

From the information provided will generate a quote that will be sent to the email provided for your review and approval via a signature. It will include the 10% pre-order discount and is valid until the expiration date. You will need to accept the quote before the expiration date to secure the promotional pricing.

### **Invoices**

Accepted quotes will generate an invoice for a 25% deposit that will be sent to the email provided. To secure your order we require a 25% deposit on the estimated total to be paid within 30 days of the deposit invoice date. Final numbers may be adjusted up to delivery. The final invoice will reflect the total, minus the deposit.

## Sales Tax

Relevant sales tax will be added to all orders in accordance with the local and state law. In general, order received from outside of California are not subject to sales tax.

# **Payment**

We accept checks and all major credit cards for payment. Payment may be mailed to the address on the invoice or paid by card through the link provided.

# **Availability**

All Pathways programs, with the exception of Source & Summit, will be available by the end of July of 2021.

## **Product Quality**

Pre-production samples seen at presentations or provided for review may not represent final production of the resource. We strive to provide the best quality products. Materials and finishes may differ from samples.

### Shipping/Delivery Information

The customer will be responsible for the cost of shipping. For local orders (from the greater Orange County, CA area), pickup may be arranged.

### **Cancellations**

You may cancel your order at any time up to the time of shipment. Your deposit will be refunded.

### Return Policy

Once delivery takes place no returns will be accepted.

If you have any problems or have a question please email us at <u>pathways@fflcm.org</u> and we will do our best to assist you.